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Maira Hernandez

Experience

February 2009 – Present King Jesus Ministries – ERJ Media

ERJ Media Assistant/ Radio Host / Production & Events Assistant

- Research topics/ interviews as well as produce & host morning show.
- Assist in production of seasonal/holiday contests as well as segments for other shows.
- Production of the Radio's first English-only show.
- Assist in the planning & logistics of community & marketing events.
- Interview & train radio volunteers.
- Create commercial spots & campaigns including talent auditions.
- Media department general assistant – direct calls & contacts, filing, referrals, & general research for radio & TV production.
- Conduct TV interviews during major annual Ministry events & conferences that are broadcasted on different major Christian & secular networks.

July 2008- January 2009 American Fraternity, Inc.

Executive Director Assistant

- Drafted & created press releases
- Organized press conferences
- Translated press conferences simultaneously (English to Spanish / Spanish to English)
- Attended, participated in, & reported county meetings
- Wrote letters and reports to different local, national, & international government agencies- including the White House
- Researched news and updates regarding national & international legislation.
- Created content for the organization's website.
- Coordinated interviews with local & international reporters.
- Reviewed cases of families applying to be represented by the organization.
- Coordinated community outreach events & donations.

Education

2005-2009 Florida Atlantic University Boca Raton, FL

- B.A in Intercultural & Organizational Communication ; Minor in Sociology
- Dean's Honor List 2005-2006

2002-2005 Torre Fuerte Bible Institute Lauderhill, FL
Certificate in Theology Accredited by the Religious Schools of Florida

Awards and Achievements

U.S. President's Volunteer Service Award (2008) –Positive Media Internship – for volunteering to promote films that are of positive moral value to society.

1st place - Intercultural Communication - at the 2008 Second Annual Communication Honors Conference in Florida Atlantic University